

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING**

PROCEEDINGS JAN. 21, 1932

January 21, 1932.

The Board met in regular session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present—Messrs. Chamberlain, Gibbons, McConnell, Stowell, Yale—5.

Absent—Messrs. Edwards, McIntyre, Larrabee—3.

Ald. Smith and Kircher of the Council Health Committee were present.

The minutes of the previous session were approved.

COMMUNICATIONS

The following communication was received from the County Clerk, C. Ross Hilliard:

A communication was received from C. Ross Hilliard, County Clerk, accompanied by a copy of a resolution of the Board of Supervisors which requests that the management of the Lansing City Hospital make a report on the first day of each month regarding the patients receiving care in the Lansing City Hospital, and that a copy of such report be sent to the Chairman of the Board of Supervisors, the Chairman of the Committee on Contagious Disease Claims and one to each Superintendent of the Poor, the reports to be made on forms furnished by the County Clerk.

By Dr. McConnell:

That the communication be referred to the City Attorney for an opinion.

Carried.

REPORTS

Mr. Chamberlain of the Committee on Employment reported that Miss Nina-bell Dudley had been employed as a

nurse at the Health Center, for the remainder of the fiscal year.

By Mr. Chamberlain:

That the appointment be confirmed.
Carried.

REPORTS OF OFFICERS

Dr. S. R. Hill reported on contagious diseases.

Mr. Noyes, Sanitary Inspector, made an oral report on his work.

Mr. Gilkey reported on quarantine cases.

Dr. McConnell reported on conditions at the clinic which is being operated temporarily by the Ingham County Medical Society at the Health Center.

A general discussion of the clinic proposition was held by the Board and the Council Committee on Health.

BOND APPROVED

The Plumbers License Bond of Will L. Barnes was approved.

RESOLUTIONS

By Mr. Chamberlain:

That a committee of three with the president as one member be appointed to meet with the Committee on Welfare of the City Council next Tuesday noon at the Kerns Hotel to decide who shall authorize hospitalization of indigent patients.

Carried.

The President of the Board appointed Dr. McConnell and Mr. Chamberlain to act with the President as such committee.

The Board adjourned.

**BERTHA RAY,
Secretary.**

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING
PROCEEDINGS FEB. 19, 1932**

The Board met in regular session and was called to order by the President, Mr. E. L. Gibbons.

ROLL CALL

Present—Messrs. Edwards, Gibbons, Larabee, McIntyre, McConnell, Stowell, Yale—7.

Absent—Mr. Chamberlain—1.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from Dr. George C. Stucky of the Ingham County Tuberculosis Society relative to the Society making a survey in the Lansing High Schools as to health conditions.

By Mr. Larabee:

That the communication be referred to the Clinic Committee.

Carried.

REPORT OF COMMITTEES

Mr. Larabee reported that the special committee appointed to attend a meeting of the County Board of Supervisors and explain about the management of the Lansing City Hospital had met with the Board of Supervisors and made explanations which he believed were satisfactory to the Board.

The Ways and Means Committee reported that a budget had been prepared and referred to the Ways and Means Committee of the City Council.

REPORTS OF OFFICERS

A report from the City Attorney relative to the statements requested by the Board of Supervisors on the patients at the Lansing City Hospital was read.

By Dr. McIntyre:

That Dr. Hill be instructed to make the reports requested by the Board of Supervisors except that in cases of venereal diseases, no report shall be made of the disease from which the patient is suffering.

Carried.

The Plumbing Inspector made an oral report on his department.

The Sanitary and Food Inspector reported orally that the milk supply was very good at this time.

Mr. Gilkey, Quarantine Officer reported orally on cases under quarantine.

Dr. Hermes reported orally on work at the Clinic.

Dr. Hill reported orally on contagious diseases prevalent in the city.

Dr. Hill reported that the special committee appointed to meet with the Welfare Committee of the City Council to have an understanding relative to hospitalization of indigent patients, had had such a meeting. He reported that the following action was taken:

Ald. Smith moved that the Welfare Department pass upon the indigency only of welfare patients, the health department upon the physical condition and necessity of hospitalization, and in emergency cases, if the City Physician was not able to get in touch with any of the officials of the Health Department, he was authorized to put the patient in the hospital, notifying the Welfare Department as soon as possible in order that investigation as to indigency could be determined inside of 72 hours.

The motion was carried.

A motion was also made by Ald. Smith that on special diets, the City Physician or Health Officer specify

and O. K. foods to be given the indigent suffering with some disease requiring special diet, and the patient to be given authority to have these orders charged at retail stores on a city charge account OK'd by Mr. Riordan.

The motion was carried.

RESOLUTIONS

By Dr. McIntyre:

That this Health Department adopt a card recommending immunization and

vaccination of school children and supply the schools with them to be sent to each family having children in school and that physicians be supplied with the cards also.

Carried.

The President of the Board referred the proposition to the Committee on Contagious Diseases to prepare forms for such cards.

The Board adjourned.

BERTHA RAY,
City Clerk.

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING
PROCEEDINGS MARCH 17, 1932**

The Board met in regular session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present—Messrs. Edwards, Gibbons, McConnell, Stowell, Yale—5.

Absent—Messrs. Chamberlain, McIntyre—2.

The minutes of the previous session were approved.

A communication was received from the City Clerk stating that the City Council had referred the complaint relative to the "Hall Street Dump" to the Board of Health.

REPORTS OF COMMITTEES

Dr. McConnell, Chairman of the Clinic Committee, reported that Dr. Stuckey had requested that action on the communication relative to inspection of pupils in the high schools be deferred.

REPORTS OF OFFICERS

The officers of the Department made oral reports on the activities of their phase of health work.

MOTIONS AND RESOLUTIONS

By Mr. Stowell:

That an executive session of this Board be held in the near future at a time and place to be set by the President of the Board.

Carried.

By Dr. McConnell:

That Dr. Hill make the report requested by the City Council concerning employees of the department.

Carried.

By Dr. McConnell:

That the City Attorney be requested to give a decision as to the right of the Health Officer to refuse to approve a health card.

Carried.

By Dr. Yale:

That the Board of Supervisors of Ingham County be asked to take care of the expense of cases of venereal diseases for indigent patients.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING**

PROCEEDINGS APRIL 21, 1932

April 21, 1932.

The Board met in regular session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present — Messrs. Chamberlain, Gibbons, Larrabee, McConnell, Stowell, Yale—6.

Absent—Dr. McIntyre—1.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from Chas. H. Lawrence, President of the Lawrence Baking Co., relative to certain persons selling baked goods from house to house without health cards and to inspection of workers in food establishments.

By Mr. Chamberlain—

That the receipt of the letter from Mr. Lawrence be acknowledged and that he be informed that the Sanitary Inspector will call on him in the near future in regard to the subject.

Carried.

A communication was received from the Distel Heating and Plumbing Co. asking that the license fee for Master Plumbers' licenses be reduced from \$25.00 to \$10.00.

By Mr. Stowell—

That the license fee for Master Plumbers licenses be reduced from \$25.00 to \$10.00.

Carried.

A communication was received from the Local Union No. 388, United Association of Journeymen Plumbers and Steam Fitters, asking that the license fee remain \$2.00 but that they be fur-

nished with identification badges to be provided when the license is issued.

By Mr. Chamberlain—

That the license fee for Journeymen Plumbers be \$2.00 and that an identification badge be given with each license, said badge to be worn on the coat or hat of the licensee so as to be plainly visible.

Carried.

Resignation of M. A. Walker, City Dentist, to take effect April 30, 1932, was received.

By Mr. Larrabee—

That the resignation be accepted.

Carried.

Resignation of Doris Clements Hartman, School Nurse, was received.

By Mr. Larrabee—

That the resignation be accepted to take effect May 1, 1932.

Carried

The City Clerk and Sanitary Inspector were directed to enforce the Milk Ordinance relative to charging milk dealers \$1.00 for each producer from whom milk is obtained.

Mr. H. H. Partlow, Attorney, addressed the Board relative to milk that had been sold by his client, Mr. Adams, a farmer, from his home to consumers living in Lansing.

A discussion relative to requirements of the City Ordinance on Milk was held.

REPORTS

Mr. Fox, Plumbing and Building Inspector; Mr. Noyes, Sanitary Inspector; Dr. Hermes, City Physician, and Mr. Gilkey, Quarantine Officer, gave reports of their several departments orally.

Monday, April 25, 1932

COUNCIL PROCEEDINGS

9

By Mr. Larrabee—

That Mr. Chamberlain and the City Clerk be authorized to select and order badges for Journeymen Plumbers.

Carried.

By Mr. Stowell—

That the head of each division of the Health Department be required to attend each meeting of the Board and to

file a written statement of the work of the department for the month.

Carried.

By Mr. Stowell—

That the Plumbers License Bond of Alex Hein be approved.

Carried.

Board adjourned.

BERTHA RAY,
City Clerk.

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING
PROCEEDINGS APRIL 29, 1932**

The Board met in special session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present — Messrs. Chamberlain, Larrabee, Stowell, Gibbons, McIntyre, Yale, McConnell—7.

Absent—0.

A special meeting of the City of Lansing Board of Health was called by President Edward Gibbons, on April 29, 1932.

This meeting was held for the purpose of recognizing the Osteopaths as Physicians, and granting them the privilege of examining the Food Handlers of the City of Lansing.

Also, in regards to the Collection of \$1.00 per year from the Farm Milk Producers.

Professor Lucas of Michigan State College and Mr. Chris Hanson, asked the Board for the removal of this fee of \$1.00 from the City Ordinance, as they feel it is causing a hardship on the farmer.

A motion was made by Mr. Stowell, seconded by Mr. Larrabee, that part of Section 3 and part of Section 7 of

the Milk Ordinance of the City of Lansing, be changed to exempt the Farm Milk Producers of the \$1.00 license fee.

The president appointed a committee composed of Mr. Stowell, Yale and Larrabee to work with the city attorney and council to have this matter corrected.

A motion was made by Mr. Stowell, seconded by Mr. Chamberlain, that a committee of three (3) be appointed to call on the City Attorney, to go further into the question of the examination of Food Handlers of the City of Lansing, and the Health Director be instructed to accept no more health cards for the present but to continue issuing the license to dealers. The following committee was appointed: Mr. Stowell, Dr. McIntyre and Dr. McConnell.

D. G. Bills was appointed City Dentist to take the place of Dr. Walker, who resigned.

Henry Kimmerer was engaged for the outside lawn man at the Lansing City Hospital.

BERTHA RAY,
City Clerk.

OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING
PROCEEDINGS MAY 6, 1932

The Board met in accordance with Section 385 of the City Charter for the purpose of organization, and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present—Messrs. Chamberlain, Bailey, Gibbons, Larrabee, McIntyre, McConnell, Stowell and Yale—8.
Absent—0.

Mr. Stowell moved that Mr. Gibbons act as temporary chairman.

The minutes of the previous session were approved.

Mr. Larrabee nominated Mr. Gibbons for the office of President of the Board of Health for the ensuing year. No further nominations were made and the motion to elect Mr. Gibbons was put by Dr. McIntyre and unanimously carried, and Mr. Gibbons declared elected President.

Mr. Gibbons addressed the Board thanking the members for the confidence shown in him by his re-election and thanking them for their co-operation and also thanking the officers and employees of the department for their co-operation. He especially praised the Committee on Ways and Means for the time and attention given to their special work this year.

Dr. McIntyre nominated Mr. Stowell for the office of Vice-President of the Board. No other nominations were made and Mr. Stowell was unanimously elected Vice-President.

Roll was called for a meeting of the newly-organized Board as follows:

Present — Messrs. Bailey, Chamberlain, Gibbons, Larrabee, McIntyre, McConnell, Stowell and Yale—8.
Absent—0.

By Dr. McIntyre—

That regular meetings of this Board be held on the third Thursday in each month at 7:30 o'clock p. m. at the offices of the Health Department in the City Hall.

Carried.

Mr. Chamberlain, Chairman of the Employment Committee, submitted a list of proposed appointments.

By Mr. Chamberlain—

That Dr. S. R. Hill be employed as Health Officer for the next four months at a salary of \$3,000 per year.

Carried.

By Mr. Chamberlain—

That Mr. E. A. Gilkey be employed as Quarantine Officer at a salary of \$1,950 per year.

Carried.

By Mr. Chamberlain—

That Dr. E. J. Hermes be appointed City Physician at a salary of \$2,880 per year.

Carried.

By Mr. Chamberlain—

That Celia Humpsch, Ann Schafer, Bertha Sanders, Frances Plunkett and Ninabelle Dudley be appointed School Nurses at a salary of \$1,350 per year.

Carried.

By Mr. Chamberlain—

That Lenora Lawson be appointed nurse at the Health Center at a salary of \$1,350 per year.

Carried.

By Mr. Chamberlain—

That Maurine Murphy be appointed clerk at the Health Department at \$1,000 per year and Hazel Baldwin

clerk at the Health Department at a salary of \$1,200 per year.
Carried.

By Mr. Chamberlain—

That Adelia Hamilton be employed as Clerk at the Health Center at a salary of \$1,200 per year.
Carried.

By Mr. Chamberlain—

That William E. Noyes be appointed Sanitary Inspector at a salary of \$2,590 per year.
Carried.

By Mr. Chamberlain—

That G. J. Turney be appointed Assistant Sanitary Inspector at a salary of \$2,035 per year.
Carried.

By Mr. Chamberlain—

That Chas. J. Fox be appointed Plumbing and Building Inspector at a salary of \$2,300 per year.
Carried.

By Mr. Chamberlain—

That Mitt Caldwell be appointed Assistant Building Inspector at a salary of \$2,000 per year.
Carried.

By Mr. Chamberlain—

That Howard Carroll be employed as clerk in the Building at a salary of \$900 per year.
Carried.

By Mr. Chamberlain—

That Edward Link be appointed Electrical Inspector at \$2,000 per year.
Carried.

By Mr. Chamberlain—

That the entire schedule of employes as named be adopted by this Board.
Carried.

COMMUNICATIONS

The City Clerk reported that a communication from M. C. & E. V. Goossen relative to the charge being made for health examinations had been referred to the Board by the City Council.

By Dr. McConnell—

That the letter be returned to the City Council with a statement that this Board has no jurisdiction over the amount of fee charged by physicians for medical examinations.
Carried.

Communications from J. W. Sexton, Superintendent of Schools, and from Dr. G. C. Stuckey of the Ingham County Sanitarium relative to examinations for pupils in the Senior High Schools were read.

By Dr. McIntyre—

That the recommendation of the Committee relative to health examinations in Senior High Schools be approved by the Board of Health.
Carried.

A communication was received from the School Nurses asking permission to adopt blue uniforms instead of gray ones.

By Dr. McIntyre—

That the request be granted.
Carried.

BONDS APPROVED

The Plumbers Bond of John D. Thompson was approved.

COMMITTEE REPORTS

The Special Committee appointed to investigate the health card proposition reported orally through the chairman, Mr. Stowell.

By Dr. McIntyre—

That the cards of all food handlers, which in the opinion of the Board have not received a sufficient or competent physical examination, or if necessary laboratory examination, be rejected and that the food handlers to whom such cards were issued be required to come to the Health Department for examination.
Carried.

By Mr. Chamberlain—

That the special committee composed of Mr. Stowell, Dr. McIntyre and Dr. McConnell act as a committee to pass upon the sufficiency of health cards which appear to be unsatisfactory with power to act upon them.
Carried.

By Mr. Stowell—

That a committee of three be appointed to wait upon the City Council relative to an amendment to the "Food Ordinance."
Carried.

The President appointed Mr. Stowell, Dr. Yale and Mr. Larrabee.
The Board adjourned.

BERTHA RAY,
City Clerk.

May 6, 1932.

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING
PROCEEDINGS MAY 19, 1932**

May 19, 1932.

The Board met in regular session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present—Messrs. Chamberlain, Gibbons, Larrabee, McConnell, Stowell, Yale—6.

Absent—Messrs. Bailey and McIntyre—2.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from Attorney H. A. Chapman relative to food handlers health cards.

By Mr. Chamberlain and Dr. Yale—

That the President of the Board be instructed to write to Mr. Chapman and state that the proposition referred to in his letter is in the hands of a Committee of the Board and a report has not yet been made to the Board.

Carried.

A communication was received from Dr. S. R. Hill, asking the Board to appoint a committee of three to go over the duties of all members of the Board of Health and workers and to specify the duties of each one.

By Dr. Yale—

That the Board comply with the request of Dr. Hill and that the President appoint a committee of three.

Carried.

Mr. Gibbons appointed Mr. Larrabee, Dr. Yale and Mr. Bailey.

The special committee on food cards asked for an extension of time in which to make a report. The request was granted.

Dr. F. Hoyt Taylor spoke relative to Osteopathic Physicians and filed with the Board a list of their studies.

REPORTS

Written reports were received from the following officers of the Board relative to their work in April, 1932. Wm. E. Noyes, Sanitary and Food Inspector; E. A. Gilkey, Quarantine Officer; Howard D. Carroll, for the Building Department.

BONDS APPROVED

The following named plumbers filed license bonds—Otto W. Galow, Seth Porter, W. D. Rumsey

By Mr. Chamberlain—

That the bonds be approved.

Carried.

RESOLUTIONS

By Mr. Larrabee—

That the adjustment of wages for employes at the Lansing City Hospital be referred to the Committee on Employment.

Carried.

By Dr. McConnell—

That the City Council be requested to transfer the monies which were set up in the budget for obstetrical cases to the Health Department Fund to add to the sum already in the budget for employment of a physician to assist Dr. Hermes.

Carried.

By Dr. McConnell—

That the regular meetings of the Board of Health be postponed during June, July, and August except at call of the President of the Board.

Carried.

The Board held an executive session.

The Board adjourned.

BERTHA RAY,
Secretary of the Board.

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING
PROCEEDINGS JUNE 17, 1932**

The Board met in special session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present — Messrs. Bailey, Gibbons, Larrabee, McIntyre, McConnell, Stowell, Yale—7.

Absent—Mr. Chamberlain.

The minutes of the previous session were approved after correcting by recording Dr. McIntyre as being present and making him as introducer of the last resolution in the minutes.

REPORTS OF COMMITTEES

Lansing City Board of Health,
Lansing, Michigan.

Gentlemen:

Your committee of three appointed at the request of Dr. Hill to confer with him and clarify certain matters begs to report as follows:

Rules and regulations for the conduct of the Department of Health, Lansing, Michigan.

The Board of Health shall be the legislative branch of the Department and the Health Director and his subordinates shall be the executive branch of the Department to carry out the policy and plans of the Board to enforce the state laws and to enforce the City Ordinances as required by them to do.

The terms Health Officer and Health Director shall be construed to apply to the same person.

A. All employees of the Health Department shall be under the Health Director and subject to his orders. They shall make all reports to him and through him to the Board of Health.

B. The City Physician shall be the head of the Medical, Surgical, Dental and Obstetrical work as required by him to perform as specified in the City Charter. He shall be the head of the Health Center or Clinic Bureau and all employees there shall report to and consult with and be under the directions subject only to the orders of the Health Director.

C. The Building Commissioner shall be the head of the Building and Plumbing Bureau and all employees of this bureau or division shall consult with and be under his directions subject only to orders of the Health Director.

D. The Superintendent of Lansing City Hospital shall be the head of that institution and all employees of the same shall report to and consult with and be under her directions subject only to the orders of the Health Director.

E. The Sanitary Inspector shall be the head of the Sanitary Bureau and shall have charge of all sanitary work, inspection and control of foods, milk and meats subject only to the orders of the Health Director.

F. The Quarantine officer and the Nurses employed in the schools and all employees not heretofore provided for in the proceeding rules and regulations shall be under the immediate direction and orders of the Health Director.

G. The Health Director is herewith given full power to deal with all problems of the department at once, reserving only questions of policy or unusual problems for reference to the Board at the next regular or if necessary a special meeting of the Board of Health.

H. The Health Director shall be ex-officio member of all committees and

shall attend committee meetings, which shall be held in the office of the Board of Health unless otherwise arranged for by the call of the chairman of the committee through the Director.

I. All meetings of the Board of Health except executive sessions shall be attended by the Health Director and the members of the Board of Health and no other employee shall be present unless requested by the Board of Health through the Director; but the minutes of all meetings of the Board except executive sessions shall be available to the press and public at all times.

J. All employees shall make reports in writing to the Health Director at such time as he requests on forms furnished by the Director. These reports to be filed by the Director in his office which reports shall be available at all times to the Board of Health. The Health Director shall report as to the School Nurses, the work of the main office and status of communicable disease of the City and such other reports as the Board may require him to do.

K. The following shall be the order of business of every meeting of the Board.

1. Roll call.
2. Reading of minutes of last meeting.
3. Petitions and hearing personal arguments of the petitioners.
4. Communications and reports of Director.
5. Reports of committees.
6. Motions and resolutions.
7. New business.
8. Unfinished business.
9. Bonds and accounts.
10. Adjournment.

L. All petitions to the Board shall be in writing and addressed to the president.

M. All reports of committees shall be in writing and signed. All committee work shall be attended to promptly or committee members subject to censure by the president.

N. All resolutions shall be in writing and signed on forms to be furnished by the Board.

O. There shall be eight regular committees appointed by the president during the first week after the annual meeting and a copy mailed to the members notifying them of their appointment as follows:

1. Ways and Means Committee.
 2. Clinic and Nurses Committee.
 3. Sanitation Committee.
 4. Building Department Committee.
 5. Communicable Disease Committee.
 6. Employment Committee.
 7. Hospitalization Committee.
 8. Bonds and Accounts Committee.
- P. The president may appoint spe-

cial committees as the occasion may arise or may change the personnel of any committee at any time he deems proper.

Q. The Ways and Means Committee shall have referred to it matters of the finance of the department and shall confer with the Council on the budget for the following year.

R. Clinic and Nurses Committee shall have referred to it matters of the Clinic and work of the City Physician and of the School Nurses.

S. The Sanitation Committee shall have referred to it matters of sanitation and matters pertaining to milk also matters pertaining to the selling of foods in the City.

T. The Building Committee shall have referred to it matters pertaining to the Building and Plumbing Department.

U. The Communicable Disease Committee shall have referred to it matters pertaining to communicable disease.

V. The Employment Committee shall have referred to it matters pertaining to employees and all personal complaints of misconduct of the same. They shall investigate and recommend to the Board all applicants for employment after consultation with the Director and recommend salary allowances for all the personnel of the Department.)

W. The Hospitalization Committee shall have referred to it matters pertaining to the relations of the Health Department to the hospitals and the hospitalization of patients who are a charge to the City or County.

X. The Bonds and Accounts Committee shall have referred to it matters pertaining to bonds and accounts.

Y. The Health Director shall notify the members of all regular meetings by mail three days before the meeting and shall phone their offices or homes of the members on the morning of the meeting of the Board of Health. It is the duty of each member as soon as he receives his notice to notify the Health Director if unable to attend.

Z. No letter or communication shall be written or sent out as coming from the executive branch of the Health Department or any bureau of the same that is not signed by the Director unless consent be given by him.

MEMBER LARRABEE,
MEMBER YALE,
MEMBER BAILEY.

By Member Larrabee—

Resolved that the above rules and regulations be adopted and placed in the minutes of the meeting and to remain in force until rescinded or amended by the Board of Health and that all previous rules and regulations inconsistent with these rules be rescinded.

By Dr. McConnell—

That Rule V be amended by making the first sentence read as follows: "The Employment Committee shall have referred to it matters pertaining to the employment of employees and all personal complaints of misconduct of the same, after investigation and recommendation by the standing committee having jurisdiction in the case."

Carried.

The motion of Mr. Larrabee to adopt the committee report was then carried unanimously.

Mr. Stowell of the special committee appointed to consider food dealers cards recommended that no action be taken until the City Council acts on the amendment to the Food Ordinance.

Mr. Stowell of the special committee appointed to request the Council Committee on Ordinances to amend the Food Ordinance, reported that the Committee had met with the Council Committee and that the amendment had been introduced.

Lansing City Board of Health,
Lansing, Michigan.
Gentlemen:

Your committee which was appointed to confer with Dr. Hill at his request begs to report as follows: Dr. Hill requests that we take action on certain matters pertaining to the activities of the Department of Health.

1. Clarify the word indigent namely as those seeking medical relief through the Health Center or City Physician.

This committee believes the word indigent should apply to one receiving aid from the City Welfare Department or such other persons as the Health Director or City Physician thinks should receive treatment because of financial inability.

2. We are now conducting a Venereal Disease Clinic at the Health Center but Venereal Diseases have been declared by the State Department of Health to be dangerous communicable diseases which act makes the care of those diseases chargeable to the County. Dr. Hill has referred this matter as per instructions of the Board to the County Board of Supervisors through Alderman Thoman and the Board of Supervisors appointed a committee to confer with him in this matter but so far no action or conference has been held. This matter has been in abeyance about two months. In order to relieve the City Physician who is now overburdened with work Dr. Hill suggests that action be taken by this Board at once.

This committee feels that this matter should be referred to the Communicable Disease Committee to be acted upon by them and make recommendations to the Board for immediate action.

3. By arrangements with the Board

of Education this department was doing certain welfare work in the schools other than inspection work for contagion. Some understanding of this matter should be settled.

This committee believes that the matter of welfare work in the schools is not a legal function of the Health Department and should not be performed by them unless provided funds from some source other than at present available and recommend that an effort be made to provide these funds from other sources than Council budget funds.

J. H. LARRABEE,
Chairman.

By Mr. Larrabee—

That recommendation 1 be adopted by this Board.

Carried.

By Mr. Larrabee—

That recommendation 2 be referred to the Contagious Disease Committee for action, with the Board of Supervisors.

Carried.

By Dr. McIntyre—

That recommendation 3 be referred to the Welfare Department inasmuch as the Board of Education has refused financial aid.

Carried.

REPORTS OF OFFICERS

The following reports were received on Health Department activities and placed on file:

Health Director,
City Physician,
City Dentist,
Sanitary Inspector,
Quarantine Officer,
School Nurses;
Open Air School Nurse,
Building Department,
Health Center.

MOTIONS AND RESOLUTIONS

By Mr. Stowell—

That a communication be sent to the City Council asking them to take action on the amendment to the "Food Ordinance" at once.

Carried.

By Dr. McIntyre—

That the recommendation of the Employment Committee relative to Howard Carroll, clerk in the Building Department be approved.

Carried.

By Mr. Larrabee—

That the City Council be requested to refund \$15.00 to each of the plumbers who paid for their plumbers' license under the \$25.00 rate, the fee afterwards being reduced to \$10.00.

Carried.

The Board adjourned.

BERTHA RAY,
Secretary of the Board.

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF HEALTH
OF THE
CITY OF LANSING
PROCEEDINGS JULY 14, 1932**

The Board met in regular session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present — Messrs. Chamberlain, Bailey, Gibbons, McConnell, Stowell, Yale—6.

Absent — Messrs. Larrabee, McIntyre—2.

COMMUNICATIONS AND REPORTS

A communication was received from Dr. S. R. Hill, Health Officer, stating that the hot water tank at the Lansing City Hospital is worn out, and the communication was referred to the Committee on Building.

A communication was received from Dr. S. R. Hill relative to the present system of examination for food handlers and recommending certain changes in the system.

By Dr. Yale—

That a copy of Dr. Hill's communication relative to examination of food handlers be sent to each member of the Board of Health.

Carried.

A communication was received from Dr. S. R. Hill in which he gave a record of the activities of the City Physician for a period of two weeks and recommended that another physician be employed.

The communication was received and referred to the Employment Committee.

Dr. Hill filed reports of activities of the various officials and employees of the Health Department, viz: Dr. E. J. Hermes, City Physician; Dr. D. G. Bills, Dentist, School nurses, E. A. Gilkey, Quarantine Officer, Health Center Statistics, Health Department

Office Statistics on contagious diseases and vital statistics, and also a financial report of funds of the department. Also reports of the Building Department. Received and placed on file.

REPORTS OF COMMITTEES

July 6, 1932.

Mr. E. L. Gibbons,
President Board of Health.
Gentlemen:

The Committee on Section 19 of the Food Ordinance, wishes to report as follows:

On June 17 the City Council gave a public hearing of the Amendment to the Food Ordinance in the Council Chamber.

This meeting was attended by the committee, Stowell, Larrabee and Yale; the amendment was discussed between the Osteopath Physicians and the committee and the Council.

The Osteopath Physicians presented the Council with an addition to the amendment to allow the Osteopath Physicians to make the health examinations.

On June 17 the amendment was again placed before the council and was voted not to be passed.

Inasmuch as there has been considerable publicity given to an alleged controversy in the City, between Regular Medicine and Osteopathy, and that the Department of Health is supposed to be more or less involved in it.

Resolved that the Board of Health is not now, and does not expect to be involved in any such controversy.

That the Board intends to show no discrimination against any group of citizens as such, but administer the af-

fairs of the Health Department of the City of Lansing for the best good of the entire City under the Law, to the best of our ability.

At this time the committee on the Food Ordinance wishes the amendment to be turned back to the Board of Health for further disposal.

Signed:

D. D. STOWELL,
J. H. LARRABEE,
E. L. YALE,

By Dr. McConnell—

That the report be accepted and placed on file.

Carried.

July 6, 1932.

Mr. E. L. Gibbons,
President Board of Health.

Gentlemen:

The committee on health cards reports as follows:

The committee met in the Health Department on June 16 to go over the health cards, and reject those cards that were not properly made out by reputable Physicians.

The findings of this committee are a disgrace to the public health of the City of Lansing, through the inefficient methods that some of the city physicians used in these examinations, this committee recommends that the pres-

ent health card system be entirely disposed of, and a new registration card be adopted and placed in operation the first of 1933, and the examination for this registration card to be made by a reputable physician employed by the City Health Department.

The committee recommends that the present health cards that are rejected, be not accepted.

Signed by the committee:

DON STOWELL,
DR. McCONNELL,
DR. McINTYRE.

By Dr. Yale—

That the health cards which are properly made out be approved by this Board.

Carried.

By Mr. Chamberlain—

That Dr. Hill be instructed and delegated by this Board to see that health cards not properly filled be completed and properly filled out.

Carried.

On motion of Mr. Stowell, Dr. E. J. Hermes was appointed to act as Health Officer during the absence of Dr. Hill from the city.

The Board adjourned.

BERTHA RAY,
City Clerk.

OFFICIAL PROCEEDINGS OF THE BOARD OF HEALTH OF THE CITY OF LANSING

Proceedings Oct. 7, 1932

LANSING, MICHIGAN

October 7, 1932

The Board met in special session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present—Mr. Chamberlain, Bailey, Gibbons, Larrabee, McConnell, Stowell, Yale—7.

Absent—Dr. Yale—1.

The president stated that the meeting was called at the request of the Employment Committee.

REPORTS OF COMMITTEES

Mr. Chamberlain, chairman of the Employment Committee, stated that the time for which Dr. Hill was appointed as Health Officer had expired and recommended the appointment of Dr. E. R. Vanderslice as Health Officer.

By Mr. Chamberlain—

That Dr. E. R. Vanderslice be appointed Health Officer.

Lost by the following vote:

Yeas—Messrs. Chamberlain, McConnell, and Yale—3.

Nays—Messrs. Bailey, Gibbons, Larrabee, and Stowell—4.

By Mr. Larrabee—

That Dr. S. R. Hill be appointed Health Officer for the remainder of the fiscal year.

Adopted by the following vote:

Yeas—Messrs. Chamberlain, Bailey, Gibbons, Larrabee, Stowell—5.

Nays—Dr. McConnell and Dr. Yale—2.

By Mr. Larrabee—

That the salary of the Health Officer be

as set up in the Budget for the Health Director.

Yeas—7.

Nays—None.

By Mr. Chamberlain—

That consideration of the appointment of a Quarantine Officer be postponed until the November meeting.

Carried.

Dr. Hill recommended that a committee be appointed to consider the system of quarantine to be used in the future.

By Mr. Chamberlain—

That a committee of three be appointed to consider a quarantine system.

Carried.

The President appointed Mr. Stowell, Mr. Larrabee, and Mr. Chamberlain as such committee.

By Mr. Larrabee—

That a committee of two be appointed to prepare resolutions on the death of Mr. E. A. Gilkey.

Carried.

Dr. Yale and Mr. Bailey were appointed.

Mr. Chamberlain reported that the Employment Committee had appointed Dr. P. C. Spencer Assistant City Physician.

By Mr. Chamberlain—

That the action of the Committee be approved.

Carried.

By Mr. Chamberlain—

That the salary of Dr. P. C. Spencer be at the rate of \$2400 per year, and that he be allowed \$200 a year for the use of his car. Also that the allowance of Dr. E. J. Hermes for the use of his car be \$200 a year, beginning October 15, 1932.

Carried.

The Board adjourned.

BERTHA RAY,
City Clerk.

OFFICIAL PROCEEDINGS OF THE BOARD OF HEALTH OF THE CITY OF LANSING

Proceedings Oct. 14, 1932

Lansing, Michigan,
October 14, 1932.

The Board met in regular session and was called to order by the president, Mr. J. G. Reutter.

ROLL CALL

Present—Coms. Botsford, Buehler, Carrier, Morgan, McNeil, Ravens, Reutter.—7.

Absent—Com. Burns.—1.

The minutes of the previous session were approved.

COMMUNICATIONS

A communication was received from the Lansing Improvement Company enclosing a check for \$50 in part payment for services of the Fire Department at Cedarbrook fire. The check was deposited in the City Treasury.

RESIGNATIONS

The resignation of Elton Kimball, Patrolman, was received and accepted.

REPORTS

The report of Chief Delfs on activities of the Police Department during the month of September, 1932, was received and placed on file.

The report of the Chief of Police on of the Fire Department during the month of September, 1932, was received and placed on file.

Chief Seymour reported on condition of Police cars and recommended certain repairs being made.

Chief Delfs reported on the Convention of Fire Chiefs which was held in Milwaukee.

COMMITTEE REPORTS

Com. Ravens reported that he had secured an insurance policy covering de-

partment cars including collision, from the Bailey Real Estate Co.

By Com. McNeil—

That the policy with premium of \$252.65 be accepted.

Carried.

RESOLUTIONS

By Commissioners Carrier, McNeil and Morgan (Special Committee)—

Whereas, Alexander Lang who recently lost his life while in the service of the city, has served the Police Department as an officer for the past 12 years and during that time has been efficient and conscientious in the services rendered to the department, and

Whereas, The Board of Police and Fire Commissioners consider that in the death of Mr. Lang the Police Department has lost a faithful and conscientious officer, therefore be it

Resolved, That this Board hereby expresses its deepest regret for the loss of Mr. Lang and for the circumstances under which he lost his life and extends to the bereaved family its sincere sympathy. Be it further

Resolved, That the Clerk of this Board be and she is hereby directed to send to the family of Mr. Lang a copy of these resolutions.

Adopted by the following vote:

Yeas—Com. Botsford, Buehler, Carrier, Morgan, McNeil, Ravens, Reutter.—7.

Nays—None.

Com. Reutter was excused from the meeting and Com. Carrier, Vice-President, presided thereafter.

By Com. Carrier—

That the President and Vice-President act as a committee to confer with the Committee from the Cemetery and Park Board relative to the proposed amendment

to the City Charter providing for a Purchasing Committee.
Carried.

By Com. McNeil—

That the Chief of Police be authorized to have the necessary repairs made to the Police Department cars in accordance with his report.

Adopted by the following vote:

Yeas—6.

Nays—None.

The following claims against the Fire Department were approved by the following vote: Yeas—6. Nays—None.

Michigan Bell Telephone Co.	\$104.96
The Seagrave Corp.	102.65
Vaughan Battery Service	62.70
White Star Refining Co.	56.30
Consumers Power Co.	53.96
Bd. of Water & Elec. Light Comr's.	39.83
Eagle Laundry Co.	28.58
Cahill Coal Co.	27.50
Popper-Addison Co.	21.50
The American Coach & Body Co.	18.23
Midwest Chemical Co.	17.17
White Star Refining Co.	16.22
Capitol Trimming & Paint Co.	13.75
Frank J. Letzau	13.45
Carrier-Stephens Co.	12.00
Carrier-Stephens Co.	12.00
McKinley Reynolds Co.	12.00
The Seagrave Corp.	9.25
Hugo R. Delfs	9.22
Mine Safety Appliances Co.	8.60
Vaughan Battery Service	7.16
Paul Automotive Parts Co.	6.47
Michigan Supply Co.	6.17

Dubois & Hughes	5.00
VanDervoort Hardware Co.	4.73
Vaughan Battery Service	4.25
Central Welding Co.	4.00
Bannasch, Inc.	3.85
VanDervoort Hardware Co.	3.56
Forncrook Automotive Supply Co.	2.77
Lansing Brass Foundry	2.31
Forncrook Automotive Supply Co.	11.86
Kramer Co.	1.50
Michigan Brass & Elec. Co.	1.26
Capital Casting Co.	1.25

The following claims against the Police Department were approved by the following vote: Yeas—6. Nays—None.

City Comptroller	154.72
Alfred Seymour	45.99
Michigan Bell Telephone Co.	43.95
National Refining Co.	33.66
Pyroil Co. of Lansing	30.50
Oscar Lenz—Bike Shop	25.56
VanDervoort Hardware Co.	20.41
Lansing Oldsmobile Co.	16.70
Firestone Service, Inc.	14.40
Western Union Co.	13.39
McKinley Reynolds Co.	12.00
DeForest Radio Corp.	11.76
Whitmore Auto Electric Co.	8.73
Barker-Fowler Co.	6.67
Postal Telegraph Co.	6.37
Robinson Auto Supply Co.	4.66
Capitol Electric Supply Co.	4.26
Paul Automotive Parts Co.	3.77
John F. Crotty	2.25
Gregory, Mayer & Thom	1.35

The Board adjourned.

BERTHA RAY,
City Clerk.

October 14, 1932.

OFFICIAL PROCEEDINGS OF THE BOARD OF HEALTH OF THE CITY OF LANSING

Proceedings Oct. 20, 1932

BOARD OF HEALTH OF THE CITY OF LANSING

October 20, 1932.

The Board met in regular session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present—Messrs. Chamberlain, Bailey, Gibbons, Larrabee, McIntyre, McConnell, Stowell, Yale.—8.

Absent—None.

The minutes of the previous session were approved.

COMMUNICATIONS

Letters from several Health Departments relative to quarantine system were read and placed on file.

REPORTS OF COMMITTEES

The committee that was appointed by the president of the board to meet with Dr. Hill to discuss the matter of contagion, reports as follows:

The committee met with Dr. Hill in the Health Department on October 11, the first discussion was the possibility of nearly eliminating the use of Formaldehyde gas as a fumigator, except in such cases as the health director sees necessary and in such cases the people will be asked to pay for the fumigators if able to do so.

Formaldehyde gas is not recommended by the State Department of Health or by some cities of the state.

This plan will represent a saving of approximately \$326 per year or \$1,944 over a period of six years. The committee feels this matter should be left entirely to the Health Director.

The next subject discussed was the quarantine of contagious disease. We have

several letters from other cities of the state that do not have a quarantine officer, but a registered health nurse acts as quarantine officer, and the people that are in quarantine do their own fumigating under the directions of the health nurse.

The committee recommends that one of the present school nurses be instructed to take over the duties of our past quarantine officer, at a salary of \$1,400 per year and \$200 per year for car maintenance.

Also the committee recommends hiring a nurse to fill the vacancy of school nurse, inasmuch as the nurse working on contagious diseases can not go in the schools to work.

This plan will mean a saving of \$750 per year, or a total saving of \$1,076 per year.

Signed:

STOWELL,
LARRABEE,
CHAMBERLAIN.

By Mr. Larrabee—

That the first part of the Committee Report relating to the system of quarantining be accepted.

Carried.

By Mr. Larrabee—

That the last half of the Committee Report be rejected.

Carried.

The Committee on Employment recommended the employment of Miss Bertha Sanders to act as quarantine nurse beginning Nov. 18, 1932, at a salary of \$1,400 a year and an allowance of \$200 for car expense.

By Mr. Chamberlain—

That the report of the committee be adopted.

Carried.

By Ald. Chamberlain—

That the Nurses' Committee be requested to make recommendations for the em-

ployment of a nurse to take the place of Miss Sanders as school nurse.

Carried.

The Special Committee appointed to prepare resolutions on the death of Edward A. Gilkey, presented the following resolution:

By Dr. Yale and Mr. Bailey—

Whereas, Mr. Edward A. Gilkey, who was recently called from our midst by death, had served the Board of Health for twelve years, and

Whereas, Mr. Gilkey was not only a faithful and efficient officer, who won the respect of his co-workers and friends but possessed a genial and cheerful disposition which made it a pleasure to associate with him at all times, therefore, be it

Resolved, By the Board of Health of the City of Lansing, that this Board hereby expresses its regret for the loss of a valuable and beloved associate, and ex-

tends its sincere sympathy to his bereaved family, and be it further

Resolved, That the City Clerk send a copy of these resolutions to Mrs. Edward A. Gilkey.

Adopted by the following vote:

Yeas—Messrs. Chamberlain, Bailey, Gibbons, Larrabee, McIntyre, McConnell, Stowell, Yale.—8.

Nays—None.

REPORTS

Reports of the officers and employees of the various branches of health and sanitary work were filed by Dr. Hill, Health Director, and received and placed on file.

The Board adjourned.

BERTHA RAY,
City Clerk.

OFFICIAL PROCEEDINGS OF The Board of Health OF THE CITY OF LANSING

Proceedings Dec. 15, 1932

December 15, 1932.

The Board of Health met in regular session and was called to order by the President, Mr. Gibbons.

ROLL CALL

Present—Messrs. Bailey, Gibbons, Larrabee, McConnell, McIntyre, Stowell, Yale.—7.

Absent—Mr. Chamberlain.—1.

The minutes of the previous session were approved.

COMMUNICATIONS

December 3rd, 1932.

Mr. E. Gibbons, Pres., Board of Health, Lansing, Michigan.

Dear Mr. Gibbons:

In reply to your letter of December 1st relative to medical aid for the indigent people, and also other citizens who are not on the welfare, neither are they in a position to employ medical aid for themselves.

It is a very serious condition but the city is fast getting to a point where we do not know what we will use for money, and the fact of the matter is that of the budget of \$1,650,000 for the year 1932, one-third has not been paid. Furthermore, on November 8th, the people voted the \$15.00 per thousand tax limitation which you realize is insufficient to operate all of the government that comes under this tax classification.

I have had this matter up with Max Templeton, chairman of the Ways and Means Committee, and have also discussed it with the Mayor, and for the present at least, we can only suggest that you go as far as you feel you can on the money set up in your budget and until the State Legislature meets and decides on how this \$15.00 tax will be split up and also as to the legality of the \$15.00 amendment, as voted by the people. We can only do what I judge you are doing, and that is, attempt to guess what is going to happen in the future.

We are only too glad to cooperate with you and your Board to the fullest extent,

but at this time at least, can give you no other answer than the one above.

Yours very truly,

LEO J. SMITH,

Chairman, Health Committee.

By Mr. Bailey—

That this communication and all previous communications on the subject be placed on file, and that a copy of this communication from the Health Committee of the Council be sent to Miss Bowen of the Social Service Bureau and to Judge of Probate McArthur.

Carried.

REPORT OF COMMITTEE ON SANITATION

November 25, 1932.

Board of Health, City of Lansing.

Mr. Gibbons, President:

Owing to the many complaints coming in to the Health Department about the improper disposal of garbage, caused a survey to be made by the Sanitary Inspector and the report is now on file.

This matter was brought before the Board at the meeting of November 17th. It was discussed and then turned over to the Committee on Sanitation: Messrs. Stowell, Yale and Larrabee. It was requested by Mr. Gibbons that this Committee meet with the Garbage Committee.

As Dr. Yale and Mr. Larrabee were out of the city, Dr. Hill and myself met with the Garbage Committee on November 21st in the Garbage Department. This committee was Mr. McComb, Mr. Trager, Mr. Rice.

Owing to the financial condition the city is now in and also to the cold weather, it was agreed to let this matter lie until March 1st and then the Garbage Committee will work with the Board of Health in deriving some way of caring for the garbage from people who are unable to furnish a can.

Dr. Hill was instructed to run a notice in the paper instructing people not to throw garbage out to rabbits or chickens or to burn it out of doors, but to drain it and drop in a paper, then burn in the stove or furnace.

This notice was in the paper the next day following the meeting.

DON STOWELL,
Chairman of Sanitation Committee.

The report of the Committee was adopted.

REPORTS

The Health Director filed reports of the officers and employes of the department relative to activities for the month of November, 1932, which were placed on file.

RESOLUTIONS

By Dr. McIntyre—

That carbon copy be kept of every medical prescription issued by the City Physicians, this copy to be filed with the Health Director each month.

Carried.

By Dr. McIntyre—

That the Health Director communicate with officials of the Druggist Association, stating that the Board proposes to pay cost plus ten per cent for prescriptions and asking if this is satisfactory to the druggists.

Carried.

By Dr. Yale—

That the Clinic Committee be instructed to investigate the proposition of drugs for the Health Center and their cost to the City and report at the next meeting, if possible.

Carried.

By Mr. Stowell—

That the motion of Mr. Larrabee adopted on Oct. 7, 1932, relative to the appointment of Dr. Hill as Health Officer be rescinded.

Yeas—Messrs. McConnell, McIntyre, Stowell, Yale.—4.

Nays—Messrs. Bailey, Larrabee, Gibbons.—3.

The Chair declared the motion lost.

By Dr. Yale—

That we appeal from the decision of the Chair.

Yeas—Messrs. McIntyre, McConnell, Stowell, Yale.—4.

Nays—Messrs. Bailey, Gibbons, Larrabee.—3.

The Chair declared the motion lost.

To the President and Members of the Board of Health.

Gentlemen:

On behalf of myself and any employe in this department, I will desire and welcome an investigation of any written complaint placed before this Board as to any wrong conduct, misfeasance in office, neglect of duty or inefficiency.

At the same time I reserve the right, if this is done, to place before this Board and the public in writing, information bearing upon the question of misconduct in office or lack of co-operation, et cetera.

Signed: S. R. HILL,
Health Director.

By Mr. Stowell—

That the communication be placed on file.

Adopted by the following vote: Yeas—7; Nays—0.

The Board adjourned.

BERTHA RAY,
City Clerk.